

National Quality Improvement Center

QIC • AG

Adoption & Guardianship  
Support and Preservation

A Program funded through a five-year cooperative agreement with  
Department of Health and Human Services,  
Administration for Children and Families, Children's Bureau in partnership with:  
Spaulding for Children  
The University of Texas at Austin,  
The University of Wisconsin-Milwaukee, and  
The University of North Carolina at Chapel Hill

# SIM MEETING

November 18,  
2016

.

# AGENDA

- Administrative Issues
  - P.C. Meeting Dates
  - SIM In-Person Meeting
  - SIM Update E-mail
  - SIM Meeting Dates (phone)
  - Supplies Protocol
- Learning Opportunities
  - Recap
  - December 7-Siblings 11 to 12:30
  - Other topics
- Sustainability
- Center Evaluation-Interviews
- Center Work Plan

# SUPPLIES PROTOCOL

When supplies are sent from Spaulding to a Site:

Check the content of the package against the packing slip

**If it reconciles:**

- Sign and date the packing slip
- Scan and e-mail or Fax a copy to Jackie within one week of receipt
- Keep original packing slip on file for at least five years (in case of Audits)

**If it does not reconcile:**

- Call Jackie

# LEARNING OPPORTUNITIES

- Recap
  - Inter-Country Adoptions
  - Relative Care
- Coming Up
  - Siblings
  - December 7 from 11 to 12:30
- Other topics
  - Funding
  - Engagement
  - Ideas!!!!

# SUSTAINABILITY

- Due on November 30, 2016
- Site experiences/insights